

MARIA'S SCHOOL OF DANCE

1235 5TH AVENUE, STE. 1
NEW BRIGHTON, PA 15066
724-843-6763

POLICIES

SCHOOL CALANDER AND VACATION DAYS 2017 – 2018

First Week of Class:	Tuesday, September 5 thru Saturday, September 9, 2017
Halloween:	There will be no class on Trick or Treat night
Thanksgiving Vacation:	Wednesday, November 22 thru Monday November 27, 2017
Christmas Vacation	Monday, December 21 thru Sunday, January 3, 2018
Easter Vacation	Wednesday, March 28 thru Monday, April 2, 2018
Last week of class	To be announced pending recital date

SNOW DAYS

We do not follow weather cancellations determined by the school districts. All snow cancellations will be announced on television station WPXI in Pittsburgh and the WPXI school closing website.

REGISTRATION FEE

A **\$35.00** (non-refundable) registration fee per child is due at the time of registration. Class placement will not be guaranteed until payment is received. Students who have not paid the registration fee, first month's tuition, and signed the release form will not be permitted to participate in class.

TUITION PAYMENT

Tuition payments can be made with cash or check. We do not except credit/debit cards. Tuition is calculated and discounted by the number of hours each student is enrolled in for the semester. Your total tuition is then divided into 9 payments, which are due and payable by the first of each month. Students are responsible for the total tuition regardless of attendance or holidays. No credits will be given for one whole month of absenteeism. Students have the ability to make-up classes missed.

- **The first month tuition is due by August 31 and must be mailed to the studio at the address listed above. The eight remaining payments are due October 1 thru May 1 respectfully.**
- **A \$20.00 late fee will be applied to your account if full payment is not received by the 15th of each month.**
- **There is a \$40.00 fee for returned checks**
- Students with outstanding tuition balances will not be permitted to participate in class until account is made current.

SEMESTER COMMITMENT

Our semester runs from September through May. We do recitals every other year. Each class is structured in size and level, and each student is an integral part of the class. However, we reserve the right to alter or combine classes due to changes in enrollment after the start of each school year. We enroll once a year, and as in any form of education that is the amount of time it takes for a student to be fully evaluated in class. A student not completing the full semester will not advance to the next level the following year.

SAFETY

We ask that you arrive not more than ten minutes prior to the start of class. Please be punctual when picking up your child at the end of class. No child will be released from the studio without the escort of a parent or guardian.

OBSERVATION WEEK

Parents are permitted to observe class the first week of each month. Due to limited space in the hallway and waiting room, we ask that no more than two observers per student be permitted. No chairs or strollers are permitted beyond the waiting area.

STUDENT RULES AND REGULATIONS

1. Ballet is a mandatory class for all students
2. No food or drinks are permitted beyond the waiting room, water bottles only.
3. All students must wear leotards and tights. No shorts or tee shirts are permitted in place of leotards.
4. Regular attendance and punctuality are expected.
5. Students will be permitted to wear warm-up clothing for only part of the class period (at the teacher's discretion).
6. All students must have proper dance shoes.
7. All long hair must be pulled tightly away from face: no jewelry permitted.
8. All 1-½ hour ballet classes must wear black leotards, pink tights, black skirts (optional) and hair in a bun.
Warm-ups will be at teacher's discretion.
9. Chewing gum is not permitted in class.

THANK YOU IN ADVANCE FOR YOUR COOPERATION!

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RECITAL POLICIES

Our studio performs a recital, with full costuming and professional lighting, every other year to help keep costs affordable and teach strong, year- long technique in the non- recital years. Participation in the recital is optional but we do encourage all students to share in the experience of performing on stage!

The 2017-2018 year will be a recital year.

The following information is provided so our families are informed of the expenses to anticipate in a recital year.

RECITAL DATE

The recital is generally held between the end of May and the first weeks of June, pending the availability of the high school chosen.

COSTUMES

Students, who choose to participate, are required to deposit \$50.00 per costume, paid by October 15th 2017. There is usually a costume for each subject of dance in which the student is enrolled. The remaining balance must be paid in full by December 15th 2017. An average costume can range between \$65-\$100 depending on the costume design and the company selected.

PROGRAM ADS / PICTURES

We have not increased the costs of ads in over 5 years, but we are asking all students to place a picture in the program.

New this year, we are very excited to offer a 1/12 page ad (name only) for \$30.00.

We are hoping to have ALL students represented in our program.

Larger ads are also available if you wish to include a message with your picture.

1/9 page	\$40.00	1/4 page	\$65.00	1/2 page	\$125.00	Full page	\$250.00
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Ads are due in by April 20, 2018.

A professional photographer takes our students' pictures, in costume, at the studio in March or April. Purchase of individual photo packages is optional.

TICKETS

The recital tickets are reserved seating and are \$10.00 each. They will be available for purchase in May.

DVD (optional)

Our recital is professionally videotaped and dvd's can be ordered in May at a cost of \$30.00 each. Distribution of the dvd's is usually in late summer.